



Article Series

Information to Know from Martinson & Beason, P.C., Attorneys at Law

Accident Information Sheet

Martinson & Beason recommends you print this sheet and keep a copy of it and a pen in your glove box. If you are in an accident, you may be upset and not thinking clearly. This information sheet will help you to capture all the information you need about the accident. We also recommend that you take photographs of the accident—not only the vehicles but the surrounding area to give the context of the accident. If your mobile phone does not take good pictures, keep a disposable camera in the car.

Accident Do's and Don't's

DO:	DON'T:
Call 9-1-1 and report the accident.	Leave the accident scene.
Check for injuries and treat for shock.	Move injury victims.
Collect driver contact and insurance information.	Admit fault.
Collect witness names and phone numbers.	Discuss the accident (except with police).
Photograph the scene, if safe to do so.	Leave personal property in your car if it must be towed.
Get a case number of a copy of the police report.	Sign anything other than the police report.

Collect Accident Information

Date/Time of Accident:

Exact Location:

Driver Information:

	Driver 1:	Driver 2:
Name		
Address		
Home Phone		
Cell Phone		
Work Phone		
Email		



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Insurance Company		
Policy #		
D/L # & State		
Tag #		
Car Make/Model		
Year/Color		

Witness Information:

	Witness 1:	Witness 2:
Name		
Address		
Home Phone		
Cell Phone		
Work Phone		
Email		

Responding Police Department:

Responding Officer Name & Badge Number:

Police Accident Report #:

Once you return home or as soon as you are able to do so, report the accident to your insurance company and complete Alabama form SR-13 to report the accident to the State. If you were injured in the accident and have a question about your rights, feel free to contact the injury attorneys at **Martinson & Beason** by calling us toll free at 1-800-255-6534.



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